

Legal Size Two Piece Report Cover Template

Dimension: 8.75" x 14.75"



- Bleed line - 0.125" from Edge
- Edge of folder
- Text and Critical Elements Margin - 0.25" from Edge

The front panel layout consists of a large white rectangular area. This area is enclosed by a solid blue line, representing the text and critical elements margin. This blue line is further enclosed by a grey dashed line, representing the edge of the folder. The entire assembly is surrounded by a pink dashed line, representing the bleed line. The layout is intended for a two-piece report cover, where the front panel is one piece and the back panel is another.

Front Panel

The back panel layout is identical in structure to the front panel. It features a large white rectangular area enclosed by a solid blue line (margin), a grey dashed line (folder edge), and a pink dashed line (bleed). The layout is intended for the second piece of a two-piece report cover.

Back Panel